

# Move of Premises



Please complete the application form clearly in **BLOCK CAPITALS** with a ballpoint pen, ensuring all sections are completed correctly. The customer must show two original forms of identification. Please attach copies of the two documents to the application form.

## Section 1 Old address details

Customer's name or company name in full

  

Account Contact

Date

Number to be Transferred

Customer's address

  

Position/title in the company  
(if applicable)

Signature

For company transfers,  
use company name.  
For individual transfers,  
use first name, surname,  
title; Mr, Mrs etc,  
respectively.

For company transfers  
specify position/title of  
authorised signatory.

I am authorised to transfer service to new address as detailed in Section Two.  
I agree to pay V4 invoices addressed to the old premises until the move of premises is  
successfully completed.

## Section 2 New address details

Customer's name or Company name in full

Account contact

Principal User

Home phone number

Work phone number

New Customer  
Signature

Customer's address for correspondence (monthly account will be sent here)

  

Existing V4One Number

Date of birth

Please  
Print

Date

For new banking details  
please fill in the direct  
debit mandate form  
below

## Direct debit mandate

This mandate must be completed in full by an authorised signatory of  
the Customer.

Bank/Building Society

Branch Address

Signature(s)

I/We authorise you until further notice, in writing, to charge my/our account variable amounts  
which may be debited by V4One in respect of my/our V4One Customer account  
(name on bank/building society account).

Bank sort code

My/Our Bank/Building Society account  
(DEPOSIT ACCOUNTS ARE NOT ACCEPTABLE)

Or my/our Visa/Access account number

Expiry date

\*My V4One number

Date

\*Customer number

\*This mandate covers all present/future V4One services associated with my/our V4One Customer account

## ABI Business Services Ltd trading as V4One via V4One Ltd

Registration Number 2299586 | Company Registered in England | Company Number 08944517 | VAT Number 439726166



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